



E.G.M Tuesday 20th August 2024 held at the Club

MINUTES

1. MEMBERS PRESENT & APOLOGIES

Adrian Leitch (AL), President, in the Chair and 44 other members of the club (see attached signing in sheet). Apologies: Mandy Harris, Martin Harris, Richard Brimble, Lin Brimble.

2. THE GREEN REVIEW & 3. FINANCIAL IMPLICATIONS

In opening the meeting at 13.00H AL stated that 45 members were in attendance, well over 51% so the meeting could proceed as per our constitution.

AL reminded members that they had been emailed the following documents which had also been on the club notice board for the last 6 days.

1. A summary of the current situation and new proposal.
2. The Greenguage quote.
3. The Greengauge Method Statement (outline of work), and
4. A report by Club Treasurer, Paul Day on the financial implications

AL read out the summary sheet and this was followed by a robust questions and answer session. The main points resulting from this were:

Smart Grass invoice is 508 euros. Nothing else is due. After outlining our concerns re lifting and refitting the current carpet, Smart Grass are happy for a cessation of any planned work on their behalf.

No permissions are required from the Town Hall.

The old carpet will be rolled and left on the rough ground adjacent to the club. The Town Hall will remove the old carpet from there.

If we follow the manufacturer's instruction re maintenance, to Hoover once a week the green is guaranteed for 10 years.

Proper bowling shoes would have to be worn on the green.

A vote then took place on the Committee proposals.

'After consideration of all the information now available the members agree:

1. 'not to proceed with the Smart Grass option to refurbish the green'.
IN FAVOUR: 35, AGAINST: 0, ABSTENTIONS: 1 CARRIED
2. 'to accept the quote from Greenguage'.
IN FAVOUR: 37, AGAINST: 0, ABSTENTIONS: 2 CARRIED

Ian Mason raised two points of order. He said that according to the constitution only one subject should be discussed at an EGM and that according to the constitution membership fees due date couldn't be changed except at an AGM.

When AL asked where it said this in the constitution Ian Mason was unable to be specific.

The constitution says re EGMs (6.3), 'at least 14 days' notice and the agenda shall be given to all voting members of any General Meeting. No business shall be conducted unless fair notice thereof is contained in the agenda.' This criteria has been met and although these proposals do address one subject, there is no mention in the constitution that only one subject can be discussed.

T, Harris stated that one of the purposes of the AGM in the constitution is to 'fix subscription fees for the following year' (4.2 & 6.1) but there was nothing preventing bringing the membership fees due date forward.

The vote then took place on proposal 3.

3. 'to bring the membership fees due date forward to November at a pro rata rate'

IN FAVOUR: 37, AGAINST: 0, ABSTENTIONS: 2 CARRIED

4 CLOSE MEETING

AL thanked everyone for their attendance and closed the meeting at 13.36H

Signed: President. Date:

Signed: Secretary. Date:

THE GREEN SUMMARY

- Following the EGM on 4 June when members agreed to proceed with the Smart Grass option, a new quote was obtained by Rich Brimble from a UK based company, Greenguage, the world's number one supplier of artificial bowling surfaces with installations in 28 countries worldwide. As this information wasn't available at the EGM, the committee felt the need to explore this new option in detail.
- The Smart Grass quote (30,000€ inc IVA) was to lift the carpet, brush up the sand, level the base and replace the carpet. Concerns were expressed by some that the carpet, which is 10 years old, may suffer damage during the lifting and relaying and if it did, we would be left with no green to play on.
- Due to restrictions on our budget, there were no other options put to the EGM in June.
- You have all received a copy of the Greenguage quote. In summary, they will lift the current carpet, clean the base, and carry out minor repairs, fit the underlay and lay a new carpet. You have also received a generic method statement which outlines the work to be carried out and in what sequence.
- The men who will be undertaking the work are experienced and seasoned fitters. They will arrive one day before the carpet, around the 7th December and they want to be home by 18th. The work is estimated to take 1 full week.
- As the Town Hall own the current carpet, they have said that they will remove it.
- Due to point 9 on the Greenguage Method Statement we will allocate a few extra thousand to enable us to end up with the best base possible. However, they say that the modern underlay that is used nowadays is unlike the old spongy type that moulded itself to the base - this instead provides a much firmer surface which counteracts minor cracks or runs that may be in the base itself.
- Greenguage have assured us that the drop off on rink 1 is a very common occurrence and is something they can easily fix. Their way to level this up is to insert a straight edge and work to this edge. This is something they do every day of the week and they do not foresee a problem. We will build in a 2-day contingency for getting this done, though they expect to be able to get it done in one. Their day rate is a competitive 700GBP.
- With the new carpet, much less maintenance is required. Due to our dry, sunny climate the carpet will require a maximum of vacuuming once a week. Some clubs vacuum as little as once a month. Obviously if we experience a calima then the dust would be vacuumed up asap.
- Subject to an agreed maintenance schedule being adhered to, Greengauge Bowling Surface is guaranteed for 10 years from the date of install.
- Greenguage have their own public liability insurance a copy of which will be provided. This will please the Town Hall who have already told us there will be no problems with us getting permission to carry out the work.



Greengauge Surfaces

SPECIFICATION & QUOTATION – Zurgena BC Spain

GREENGAUGE OUTDOOR BOWLING SURFACE & SYNTHETIC UNDERLAY

- ❖ **Install timber batons and new gripper. Sweep base ready for underlay installation**
- ❖ **Supply and install Greengauge Synthetic Underlay 1500g/m² manufactured and supplied solely by Greengauge Surfaces, Macmerry, Scotland, UK.** . Each roll to be rolled out the opposite way to the direction of the bowling and each seam to be machine stitched using bonded Nylon for perfect results. Underlay to be fitted so it is overhanging each side of the green.
- ❖ **Supply and install WORLD BOWLS approved Greengauge Outdoor OLIVE GREEN NP artificial 1700g/m² bowling surface, fully UV stabilised, manufactured and supplied solely by Greengauge Surfaces, Macmerry, Scotland, UK.** Each roll to be rolled out the opposite way to the direction of the bowling seams to be machine stitched using TENARA sewing thread. Surface to be stretched and fixed onto the gripper to the lower near side of the ditches.
- ❖ **Price does not include fully covering all banks & ditches**
- ❖ Speed of green to be approx. 13 (+/-5%) seconds measured over 27 metres. Bowling green to be fully marked ready for play i.e. numbers, rink dividers, 23 metre markers, live bowls and jack markers. **Greengauge delivery mats x 14 also provided free as part of this quotation.**
- ❖ Subject to an agreed maintenance schedule being adhered to, Greengauge Bowling Surface is **guaranteed for 10 years from the date of install.**

NB uplift of old surface/underlay if carried out by Greengauge staff is included however its disposal is to be arranged by the Client

SIZE: 36.6m (L) x 36.6m (W) (Note: 0.6m added for fitting purposes = 37.2m)

PRICE: £42,700 POUNDS STERLING.
Excludes freight as set out below. (Estimated at £4.2k)
Note: Unless a **valid EU Registration number** is provided 20% VAT is added.
Work on basis that goods 70% and service 30% excludes freight.

TERMS: 10% Deposit on order placement.
70% On goods arriving on site
20% On completion.

FREIGHT COSTS: Estimate £4,200 – Note: This price is held for 28 days and must be re-quoted and advised nearer the time of haulage. (Note: Price includes Bowling goods & Surfaces delivered to Club address and the sewing machine shipped back to the UK)

Additional Products: Spikey/Egg box ditch-fill - £11.00 per linear metre.
10% discount offer from any order placed with Henselite Club Clothing in 2024
Bowls/Scoreboards/Measures/Clothing/Bags and Shoes offered at UK trade prices if delivered at same time as the bowling surface.

INSTALLATION: TBA 2024

NB - This quotation is subject to the Greengauge Standard Terms and Conditions of Design, Manufacture, Supply and Installation that are available on request **08/2024**



Greengauge Surfaces

Method Statement

Date: 2024

Job to be Performed: Removal of Bowling Surface and Underlay from Bowling Green to allow general levelling work to be carried out on the base.

1. Remove excess bowling surface and rubber matting etc from the ditches.
2. The bowling surface will have around 10 seams in total to be split –The thread will pull out in one continuous piece when pulled either east to west or west to east depending on which way it was sewn originally. If the surface is not sewn together then use a Stanley knife to split seams.
3. Once thread is removed or surface split, release the bowling surface from the gripper or fixings around the edges of the bowling green.
4. Roll up each panel of bowling surface. Remove from the green and place at the one side of the green.
5. Seams on the underlay to be split. Pull out the thread in one continuous piece.
6. Roll up each panel of underlay remove from the green and place at opposite side of the green.
7. If overseas local Club must arrange removal to waste or secure a buyer to remove from site.
8. Base will now be ready for inspection.
9. Using local knowledge and a straight edge identify areas of concern and agree with the client a grinding down of high points and a building up of low points as the inspection and the budget determines.
10. Once inspection and levelling work is completed install Greengauge bowling underlay by rolling out each panel and sewing together all panels playing over the seams being the 'Championship way'.
11. Install Greengauge World Bowls approved bowling surface by rolling out and sewing together panels using Tenara sewing thread, playing 'Championship way'.
12. Attach Greengauge Bowling Surface to newly installed bowls gripper on all 4 sides
13. Tension WB Greengauge bowling surface ready for play
14. Install rink markers and dividers ready for play.

Greengauge
Unit 5 Newhailes Industrial Estate
Musselburgh
East Lothian
EH21 6SY

Tel: 01875 619016

Email: enquiries@greengauge.co.uk

Web: www.greengauge.com

Report on costings To Replace existing Green with GREENGAUGE Carpet.

- | | |
|---|-----------------|
| • Remove old carpet, Carry out minor repairs to base, Supply and Fit new underlay and carpet. | €49 895 |
| • VAT on 70% of the above price | € 6 986 |
| • Transportation costs | € 4 908 |
| • Import Duty | € 6 000 approx |
| Total | € 67 789 |

prices based on a conversion rate of €1.1685 = £1.00

Total funds available to the club as of 15 August 2024 **€73 212**

This leaves **€5423** available to the club. This figure does not take into account any profits made from the refreshment hut for the remainder of this year.

There may be other costs for repair of the base but this will not be known until the old carpet has been remove, the base has been cleaned and then inspected.

Changing of club Membership renewal dates

from 1st January to 31st December annually to 1st November to 31st October annually.

By doing this it will enable the Club to have extra funding in the bank should any unforeseen costings occur during the green replacement.

Secondly it will allow for the correct renewal of FAB licences each December without having to basically guess who will be renewing their membership. Over the past 2 years the club has made a loss on this due to members not renewing.

Cost of Membership 01 November 2024 - 31st October 2025 is predicted to remain at **€140**

Minus €24 for November and December already paid in this years membership.

Renewal of membership for existing members on 01 November will be **€116** this will include FAB membership for 2025.

Current membership is 73, allowing for renewal of 68 members this will generate €7888.

Assuming that FAB membership remains the same this would leave the club with €6732 in addition to the sum remaining from Carpet replacement. **Total €12155**

In my opinion as the Club Treasurer it is well within the clubs financial Scope to afford these works. Also the green will be guaranteed for 10 years. I strongly urge you all to support the items on the EGM agenda.

Paul Day

Treasurer

E.G.M Tuesday 30th July 2024, 13.00H

Register of Members Present

(Please write your name below) N.B. 51% of 72 members is 37

1. ADE LETCH	ROY KENNEDY
Lorraine MALT	MALCOLM BARBER
NEIL LEEDER	DARRELL REEVES
Tony KETTLE	ALAN DRUMMOND
Chiff Smith	30. JASON WILSON
CHARLES HAYES	TAMMY WILSON
DRIVER STRONG	JOHN HAYDEN
RAYMOND F MALT	DONALD GARDEN
SHARON SATER	CAROL WAY
10. LES HALL	STEVE WAY
TAMMY WILSON	TERRY LYONS
MICHAEL RYAN	CHRISTINA MARSHALL
MAUREEN HANRATTY	37. CAROLE THOMAS
MIKE PHILPOTT	Steve Marsill
SHOOTIE	40. Tony MASON
STEVE	JULIE MASON
Tommy Harris	Kim Jones
STEVE FRY	Bob Woodward
20. Steve Garee	JAN DANDO
FAN MASON	ANDY SUTHERLAND
Dave Peck	
John Pooley	
MARC DUNN	
SUSIE DARBY	50.

" 42 members "